

Churchstow Parish Council

MINUTES

Of the meeting held on Wednesday 13th February 2019

Held at Churchstow Church Hall @ 8pm

Present: Cllrs Stewart (Chair), Woodley, Barrett-Burn, Williams, McLaney. Nigel Green. Louisa Pepperell (Clerk).

Apologies: Cllr Hind, Cllr Gilbert.

Chairman welcomed everyone to the meeting. Especially Nigel Green who was invited to attend the meeting to meet everyone with a view to becoming a Churchstow Parish Councillor.

Minutes from the last meeting (10/01/19): These were approved. Signed by Cllr Stewart.

Matters Arising from Last Minutes: Subsequently discussed under relevant agenda items below.

Clerk's Report: The Clerk confirmed that the AGM and APM would be both be held prior to the usual monthly meeting in May (9th), commencing at 7pm. It was agreed that the Clerk would send an email to all councillors, SHDC, DCC and Police representatives confirming the meeting dates for the rest of 2019 as these have had to be booked in advance to ensure the use of the church hall so every effort should be made to stick to these dates as much as possible. It was also discussed that the public should be informed that they can attend meetings. Cllr Williams suggested future draft minutes (displayed on the notice board etc.) could invite Parishioners to attend the next meeting & provide date, time & venue of that meeting - However, agreed to first consider this suggestion at the next meeting.

It was reported that the new notice board has steamed up! The Clerk is to attend to it.

The matter of grass cutting of the public areas of the village (By the bus stop, top of Woodland and Glebelands). A quote has been received by Bayleaf gardening who undertook this job in 2018, it was agreed that they do a great job but some other quotes should be sought in comparison as it is a large sum to cover. Nigel Green informed the council that Public Liability Insurance could be obtained for approx. £30 per annum should it be required because the person undertaking the work did not have their own insurance, this opened up the options available to approach. The Clerk is to approach a couple of other companies known to her locally and Cllr Stewart is to provide the Clerk with Bernard Scott's contact details.

The Clerk reported that the previous Clerk has confirmed that she is still in possession of the laptop that was purchased by the council but it was only reconditioned and has ceased to work for some time. The Clerk is to ensure it is returned to herself along with any final paperwork.

It has been noted that the defibrillator is currently locked and the council wish for it to be left unlocked so the public can access it immediately should it be needed. The previous Clerk has confirmed that she did not have a key and believed there never was one, that access was gained by entering a code. The Clerk is to contact the defib manufacturers regarding this and to also request replacement signs that notify the public where the defib is located as one was damaged in the village shop break in and the one from the bus shelter was ruined by weather. Cllr Barrett-Burn informed the Clerk that replacement signs can be purchased online if needed. It was agreed that any new signs need to be laminated before putting up.

The Clerk submitted invoices for payment, Cllr Stewart was to meet with Cllr Hind to produce cheques and then get the cheques to the Clerk so she could send to the appropriate recipients.

Additional Matters: The Clerk reported on a correspondence she had received from a resident of Sorley who was requesting the PC provide some signs to help prohibit antisocial behaviour occurring in a layby adjacent to their property. The council agreed that as it was DCC land that it is not the responsibility of the PC to provide these signs

but in fact that of DCC, the PC would however like to support the resident in asking for these from DCC. The Clerk is to report back to the resident and contact Cllr Gilbert with the request.

Planning Application for Lower Coombe Royal - Ref. 4182/18/FUL was discussed and it was agreed that the PC would support the application.

Planning Application for East Venn – Ref. 0188/19/HHO was discussed and it was agreed that the PC would support the application.

Planning Application for Aune Valley Meat – Ref. 1500/18/FUL was discussed. This is a revised plan and description of an application that had come before the PC previously. It was agreed that no objection would be entered by the PC but that the same caveats for review be mentioned as before, these were: Safety Issues (in regard to resident children playing and increased traffic), Light Pollution, Visual Amenity and the Restriction of Lorries.

Planning Application for Gratton Farm – Ref. 0271/19/FUL was discussed and it was agreed that no objection would be entered by the PC.

Cllr Barrett-Burn raised the issue that there are no salt/grit bins in the village and that it was understood the previous Clerk was going to get some organised for this winter. It was suggested that it would be best to have bins at the top of Tithe Hill and by the phone box and that excess grit could possibly be stored with Councillors in Reeves Way and Scott's Close. The Clerk is to look through aged emails to see if any progress was made on this issue and if not to contact Cllrs Bramble and Gilbert in the first instance to find out what provision is made. Cllr Barrett-Burn found some information relating to the subject on the DCC website which the Clerk can research.

The Neighbourhood Plan was discussed, those present confirmed they had delivered all questionnaire leaflets allocated to them bar Cllr Williams who was to deliver to the Business Park once he had received his leaflets at the meeting. Cllr Williams reported on his attendance with Cllr Hind to a Kingsbridge Neighbourhood Plan meeting, he advised that KB were suggesting having separate committees for the different areas of results but Cllrs Hind and Williams felt it was not needed for our PC as our population does not warrant that big a response. A discussion followed as to what the PC were to do with the completed leaflets received, it was agreed that the Clerk would collect them from the village shop and she would ask Cllr Hind if there was a deadline after the 9th for which results had to be submitted to KB and what exactly KB required in terms of format of results. It was agreed that the PC should collate the results of our own parish's leaflets prior to submitting to KB so that the PC could get a good understanding of the views of the parishioners. Cllr McLaney offered to collate all the results himself but it was also suggested that a separate meeting may be a good way forward where all Cllrs interested could be involved and share the workload.

The matter of resident/business hedgerows obstructing public pathways was raised. The Clerk is to produce a letter that Cllr Woodley will deliver to addresses where this is an issue. If the issue persists then Cllr Gilbert will be asked to write to those responsible.

Cllr Woodley was put forward to be a third signatory for the PC bank account so as to ease cheques being raised in the absence of one of the two existing signatories.

It was agreed that the Clerk would contact Highways to request a 'Churchstow' sign be placed on Pump Lane as you enter the village from the Thurlestone direction and to inform them of damaged signs in the village where letters have been scratched off.

Any Other Business.

Mr Nigel Green accepted the unanimous invitation to become a Churchstow Parish Councillor with immediate effect.

It was agreed that the phone box and use thereof would be raised as an agenda item at the next meeting.

The meeting closed at 10:15pm.

Next meeting to be held in the church hall at 7:30pm on Thursday 14th March 2019.

